

Sharing Videos in Canvas using Canvas Studio

Canvas Studio is a great way for teachers to organize digital videos inside Canvas. It allows you to upload your own video files into Canvas in one centralized location, and then add those videos to your Canvas Course for students to view. It provides some great features, including:

- **Security-** *students must sign-in to your Canvas course in order to see the videos you post there. Canvas Studio videos default to NO DOWNLOADING.*
- **Ease of use-** *once your video is uploaded into Canvas Studio, you can quickly add it to any page, module, or assignment in your Canvas Course.*
- **On-Screen questions-** *teachers can choose to set up Studio Quizzes- sets of questions that appear on the video as students watch.*
- **Analytics-** *using Canvas Studio to house and share your videos to your students allows you to track who watched them and for how long.*
- **Screen Recording-** *Studio has a built-in screen recorder that lets teachers record, edit, and upload videos directly into their Canvas Studio.*

Types of video content that can be uploaded into Canvas Studio:

1. Video Files that you have on your computer (It supports most standard video files- [this link provides specifics](#)).

If a video is currently in OneDrive or Google Drive, you'll need to download it to your computer first, then upload it into Canvas Studio.

2. Youtube URLs (6-12) If your students already have access to Youtube, you can have them watch the videos you choose right inside Canvas using Canvas Studio. Keep in mind that for middle school students, the teacher will need to check and be sure the video is already approved for Everett inside Youtube.

Resources:

Below you will find a video on how to upload files into Canvas Studio and step-by-step instructions on how to get started. *More details and support on using other features can be found inside the [Everett Digital Tools Portal in Canvas](#).*

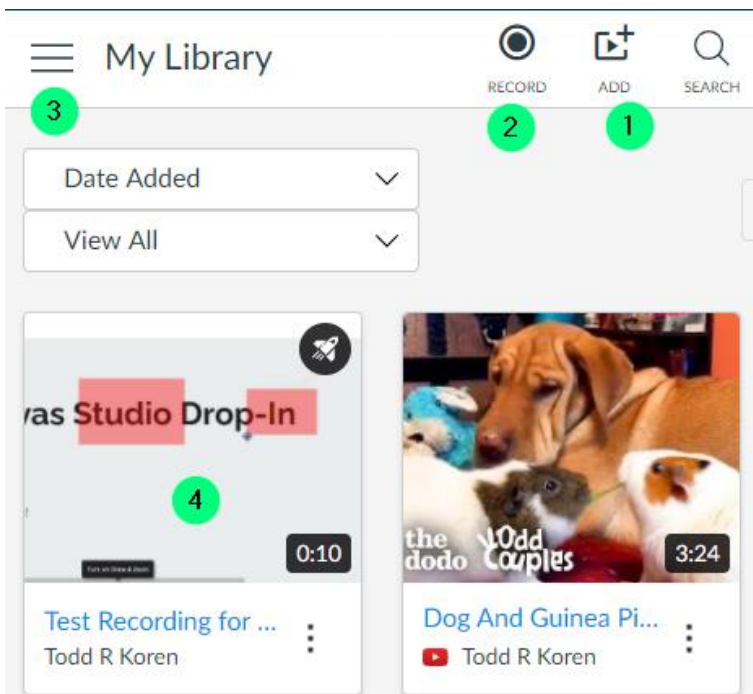
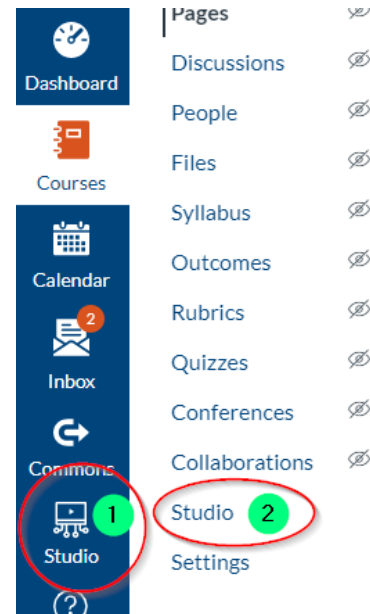
Everett Video: [How to upload your videos into Canvas Studio](#) (Video Files on your computer or Youtube URLs)

Adding Canvas Studio Media to Canvas Pages, Modules, and Assignments

There are two main steps to using Canvas Studio:

1. [Upload/Add your video to Canvas Studio](#)
2. [Place an instance/copy of that video anywhere in your Canvas Courses.](#)

To open Studio, log-in to Canvas and click on **either** the Studio icon in the Global Navigation Menu [1], or if you are already inside your course, click on the Studio Link in the Course Navigation menu [2].

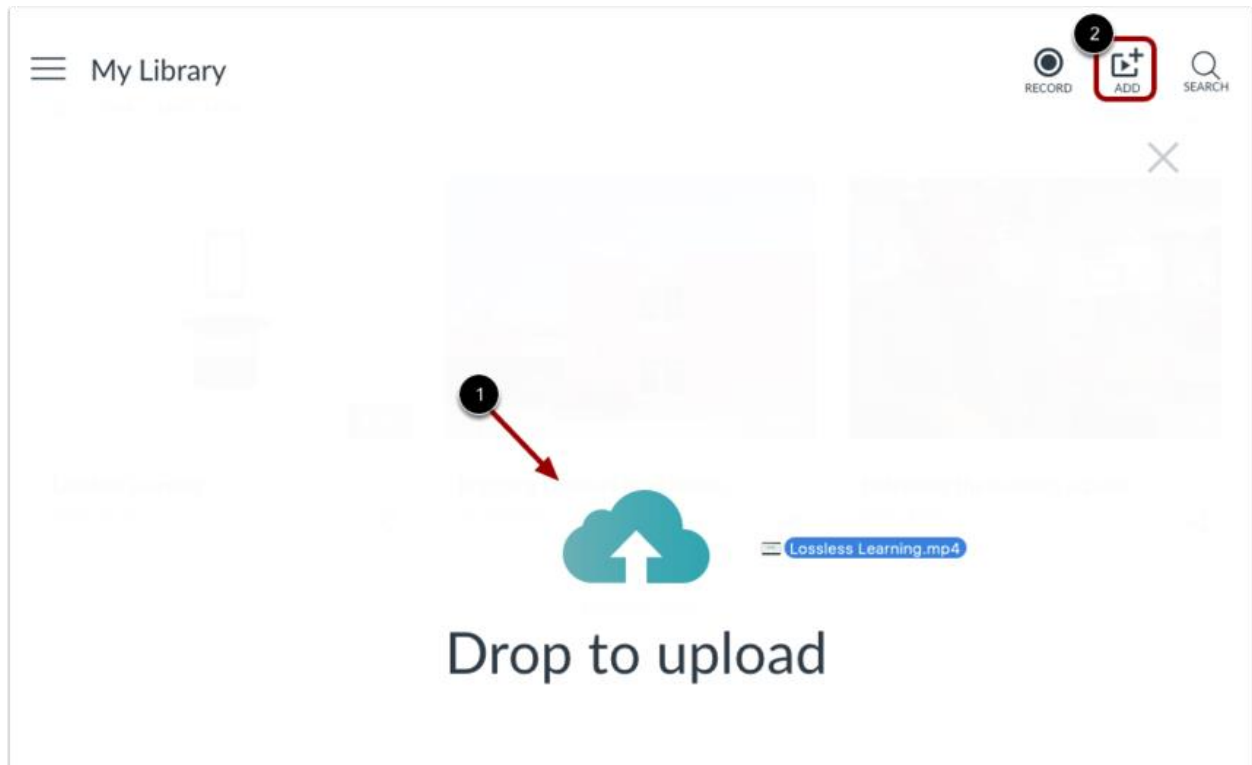


When Canvas Studio opens, you will see this screen. Clicking on the Add button [1] allows you to upload your own videos or add Youtube URLs. Clicking the Record button [2] will install and launch Canvas Studio's optional Screen Recorder. The Studio Menu button [3] lets you choose from the different collections you have in Studio. Any videos you upload will show up as thumbnails below [4].

Step 1. Upload/Add Video to Canvas Studio

Uploading Media

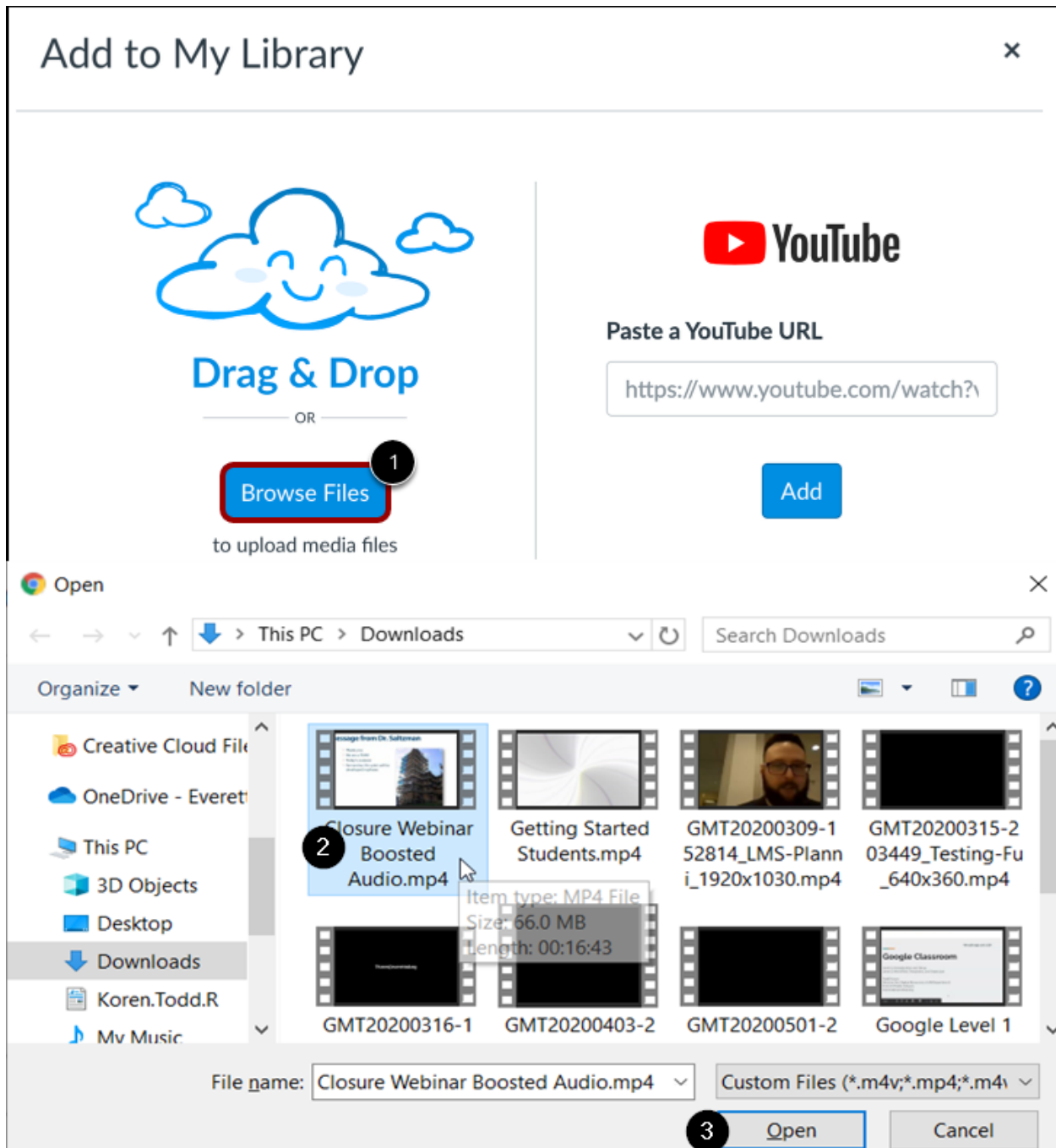
To upload a video or audio file, first click on the Studio button in your Course Navigation Menu or Global Navigation menu on the left. You can drag and drop the file into Studio [1], or you can click the **Add** icon [2].



Add Media File

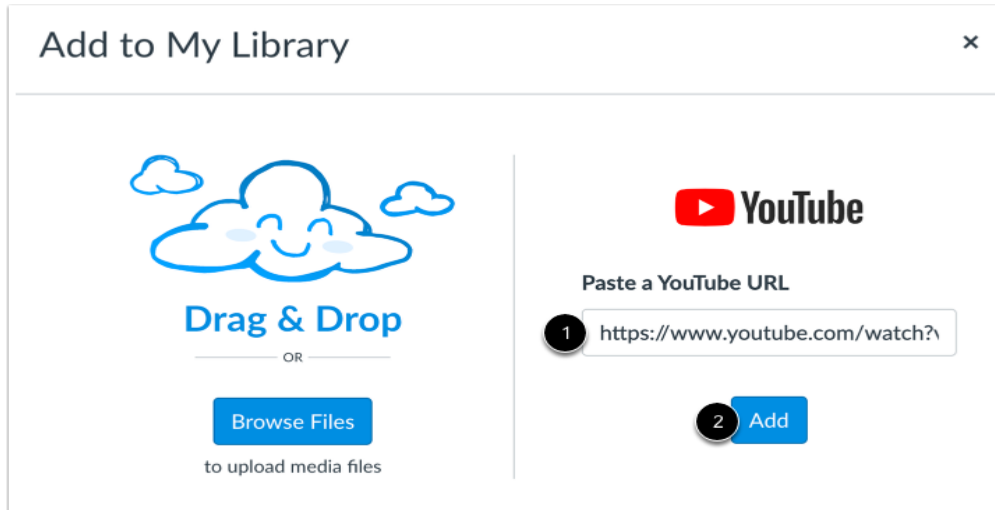
After you click the **Add** icon, you can drag and drop file(s), browse for files, or add a YouTube video.

To select files to upload, click the **Browse Files** button [1], locate and select the file(s) on your computer [2], and click the **Choose** or **Open** button [3].



Add YouTube Video

To add a YouTube video, copy and paste the YouTube link into the **URL** field [1] and click the **Add** button [2].



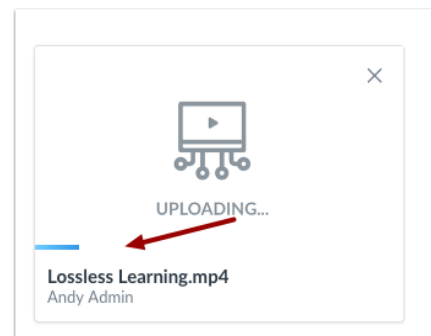
The dialog box is titled "Add to My Library" and has a close button (X) in the top right corner. It is divided into two main sections. The left section features a blue cloud icon with a smiley face, the text "Drag & Drop" in blue, and a blue button labeled "Browse Files" with the text "to upload media files" below it. The right section features the YouTube logo, the text "Paste a YouTube URL", and a text input field containing a URL. Below the input field is a blue button labeled "Add".

1

2 Add

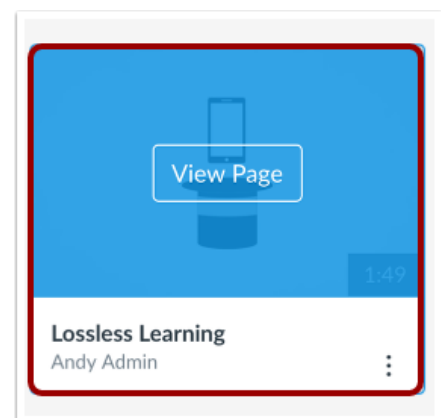
View Progress Bar

The progress bar displays the upload status of your media file.



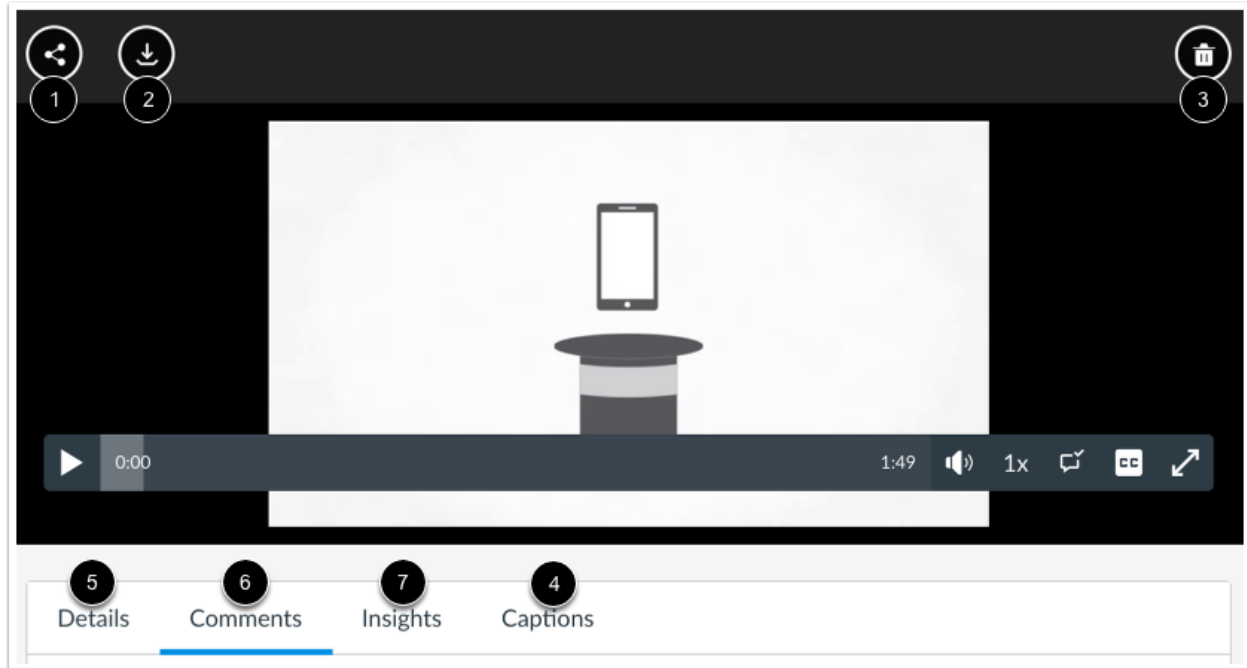
View Video

When the Video has finished uploading and processing, you can view your media by clicking the media.



Manage Media

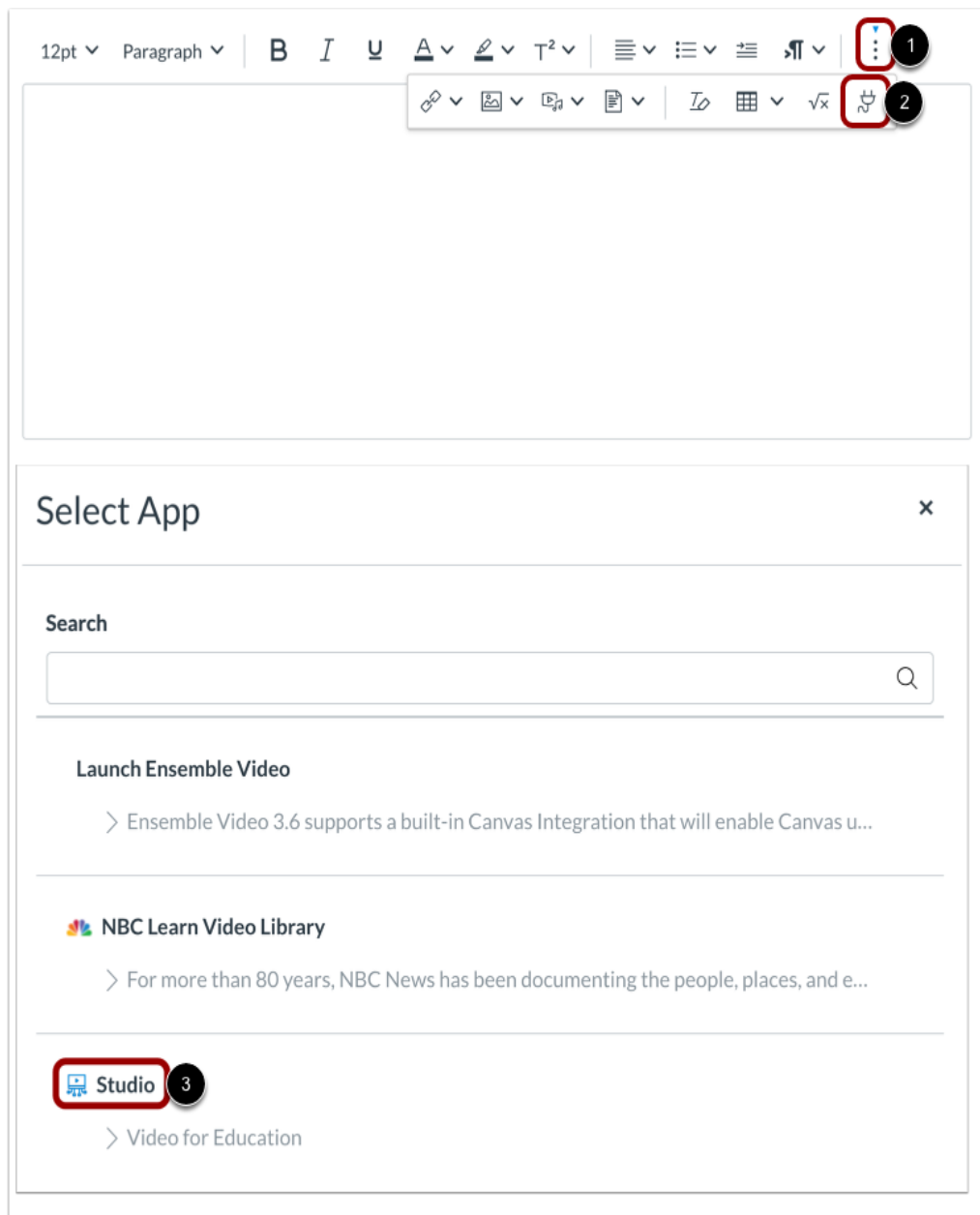
When you upload media, you have access to all controls and settings. You can [share the media](#) or [get a public link or embed code](#) [1], download the media [2], [delete the media](#) [3], [add captions](#) [4], and [edit details and tags](#) [5]. Once users view your media, you can view their comments [6] and review [user analytics](#) [7].



Step 2. Add a copy/instance of your video anywhere in your Canvas Course

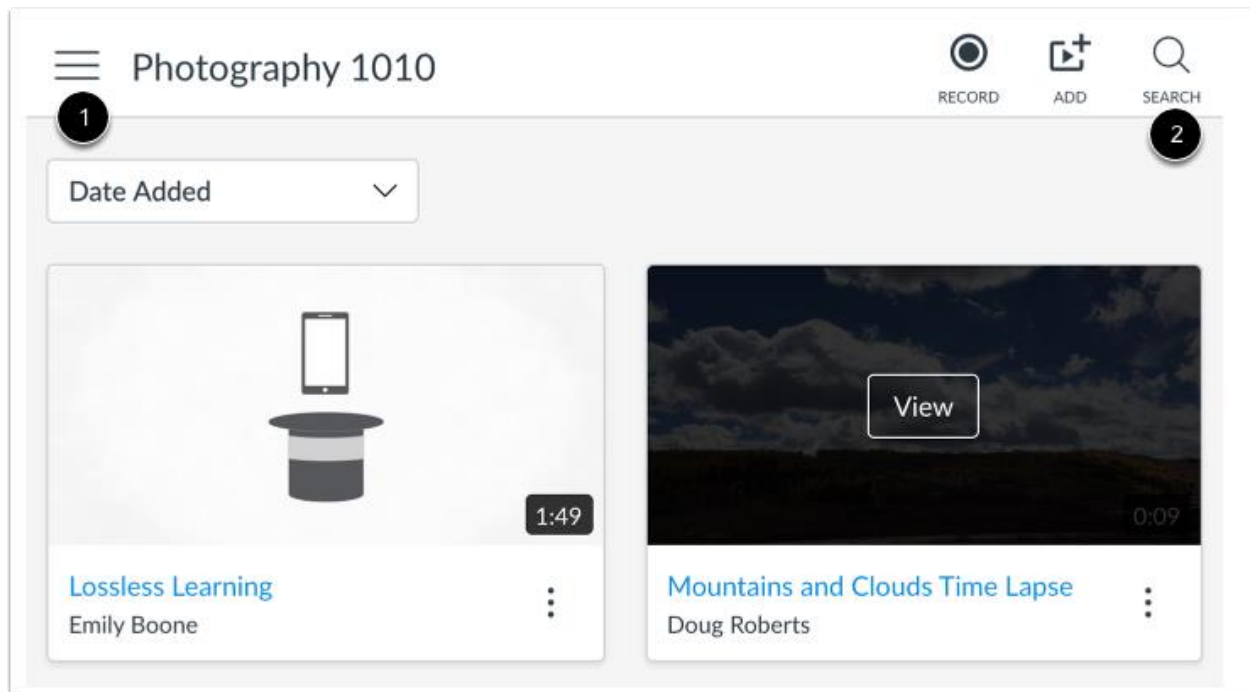
Open any Canvas feature area that supports the Rich Content Editor, such as Pages, Assignments, or Discussions. In the New Rich Content Editor, click the **Plug-Ins** icon [2]. If you don't see this icon available, you may have to first click the **More Options** icon [1].

In the Select App pop-up, click directly on the **Canvas Studio** link [3] (be sure to click on the words Canvas Studio).

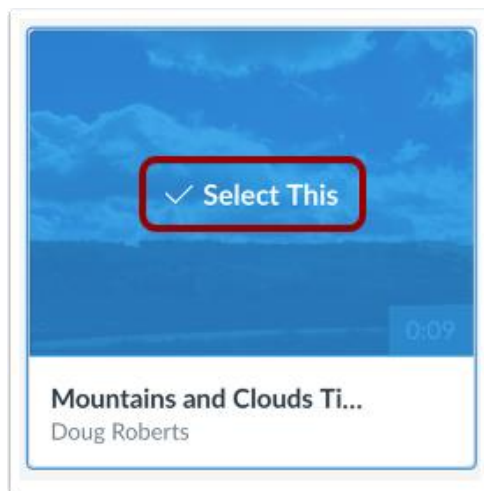


Click the **My Library** menu [1] and select “My Library.”

If you needed to search for a video or audio file, click the **Search** icon [2].

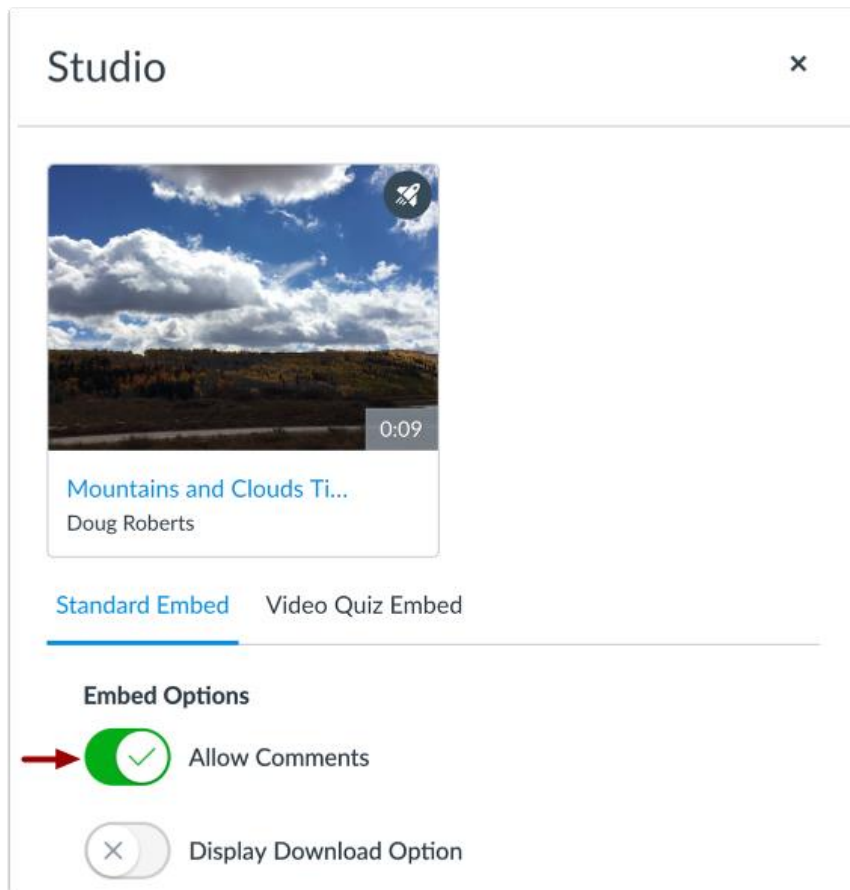


Hover over the media you want to embed and click the **Select This** button.



By default, comments are **included** in the embedded media file. Comments allow you and your students to have a text discussion about the video. It is not possible to moderate these comments before they are posted, but they can be removed after.

To disable commenting in the embedded media file, click the **Allow Comments** toggle button. **Green with a checkmark is ON, Grey with an X is OFF.**




By default, the download option is **not** turned on in the embedded media file.

To display the download option in the embedded media file, click the **Display Download Option** toggle button.

Note: The Display Download Option toggle button only displays if you are the owner who created and uploaded the media file in Studio.

Studio



0:09

Mountains and Clouds Ti...

Doug Roberts

Standard Embed

Video Quiz Embed

Embed Options

☒ Allow Comments

☐ Display Download Option

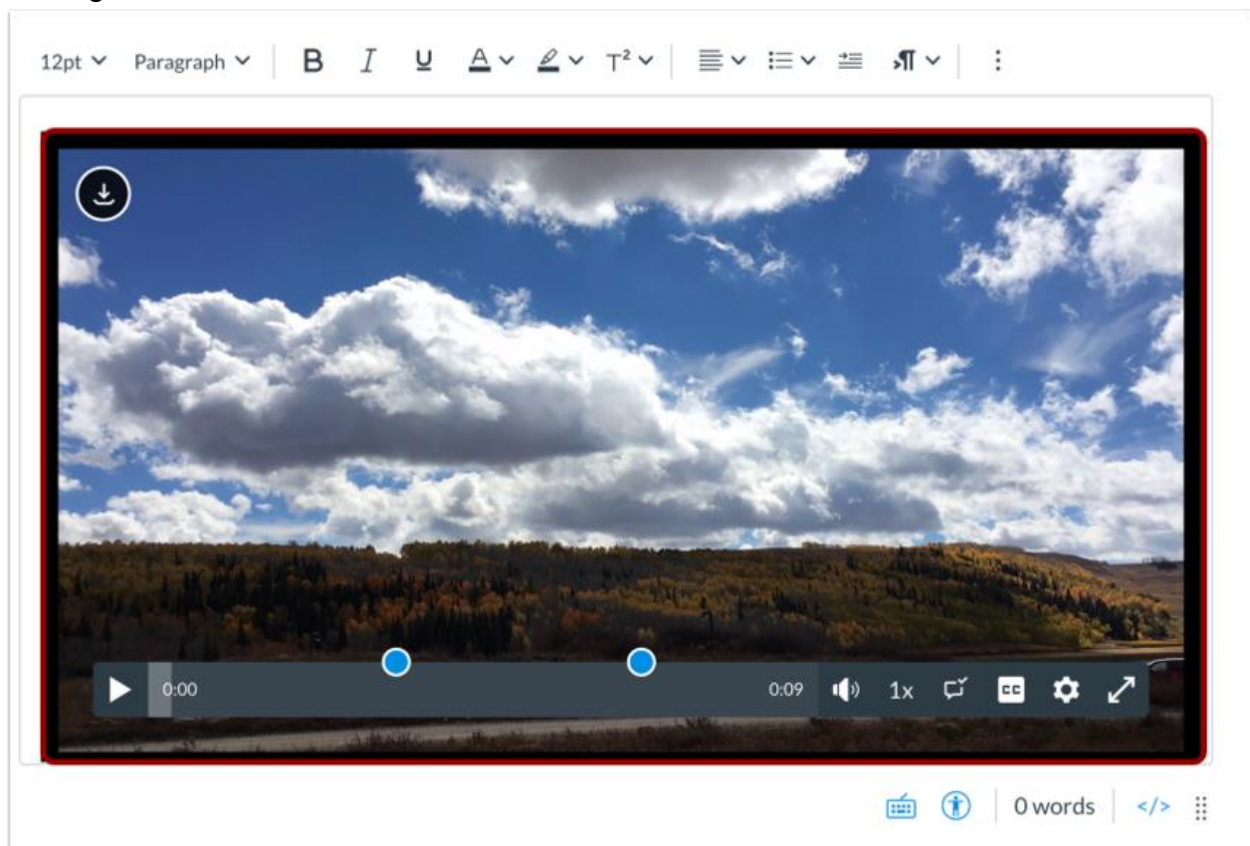
To Embed Media:

Select Another Video

Embed

Click the **Embed** button.

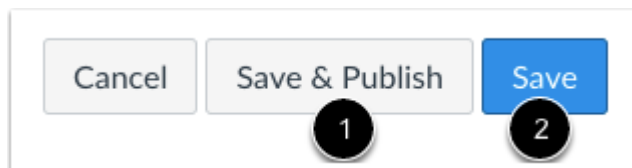
Manage Media



Preview your embedded video in the Rich Content Editor field.

If you want to replace the existing media, delete the media from the Rich Content Editor field and access Studio through the Apps icon again.

Publish Media



To publish your content immediately, click the **Save & Publish** button [1]. To save your content as a draft, click the **Save** button [2].